

# County of Santa Cruz

## DEPARTMENT OF PARKS, OPEN SPACE & CULTURAL SERVICES

979 17<sup>TH</sup> AVENUE, SANTA CRUZ, CA 95062

(831) 454-7901 FAX: (831) 454-7940 TDD: (831) 454-7978

JEFF GAFFNEY  
DIRECTOR

### ARTS COMMISSION - AGENDA

Saturday, December 14, 2019  
9:00 a.m.  
Retreat Meeting

Simpkins Family Swim Center  
979 17<sup>th</sup> Avenue  
Santa Cruz, CA 95062

**I. CALL TO ORDER / ROLL CALL**

**II. AGENDA MODIFICATIONS OR APPROVAL**

**III. CONSENT AGENDA**

- a. Approve minutes from August 12, 2019 ..... Page 2
- b. Consider Reports:
  - 1. Aquatics Section Report ..... Page 3-4
  - 2. Maintenance Section Report ..... Page 5
  - 3. Planning Section Report ..... Page 6-7
  - 4. Recreation Section Report ..... Page 8
  - 5. Reservations Section Report ..... Page 9
  - 6. Volunteer Section Report ..... Page 10-12

**IV. ORAL COMMUNICATIONS:** Opportunity for persons to address the Commission on matters which are within the scope of responsibility of the Commission but not on today's agenda. Presentations must not exceed three (3) minutes in length, and individuals may speak only once during Oral Communications.

**V. DIRECTOR'S REPORT**

**VI. STAFF REPORT**

**VII. REGULAR AGENDA**

**A. Action Items**

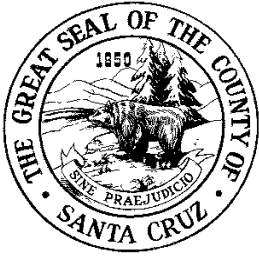
- 1. Consider selection panel's recommendation of public artist for Seacliff Village Park Ph. 2
- 2. Consider 2019 Public Art Plan (page 13)
- 3. Select Commissioner to serve on HOS Ph. 2&3 public art panel
- 4. Select Commissioner to serve on Animal Shelter remodel public art panel

**B. Information/Discussion Items**

- 1. 2019 Commission Attendance (page 14)
- 2. Artist of the Year Award - equity
- 3. 2020 meeting schedule

**VIII. AGENDA /MEETING FOR: TBD – 4:30 p.m.  
Simpkins Family Swim Center, 2<sup>nd</sup> Floor**

**IX. ADJOURNMENT**



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JEFF GAFFNEY  
DIRECTOR OF PARKS

### DRAFT ARTS COMMISSION MINUTES August 12, 2019, 4:30 PM

979 17<sup>th</sup> Avenue, Parks Conference Room - Santa Cruz, California

- I. Called to order at 4:40 p.m. Present: Alberti, Kilian, L Phillips, Gardner, J Phillips, Niven  
Excused Absence: DeWorken, Stabile, Kaplan  
Unexcused Absence: Oslapas  
Staff: Kathy DeWild, Jeff Gaffney, Eric Strum
  
- II. Approved Agenda  
Motion/Second: Alberti/J. Phillips  
AYES: 6  
NOES: 0  
ABSTAIN: 0  
ABSENT: 4
  
- III. Approved Consent Agenda  
Motion/Second: L. Phillips/Niven  
AYES: 6  
NOES: 0  
ABSTAIN: 0  
ABSENT: 4
  
- IV. Approved selection of Artist of the Year 2020  
Motion/Second: Alberti/L. Phillips  
AYES: 6  
NOES: 0  
ABSTAIN: 0  
ABSENT: 4
  
- V. Next meeting date: Sept. 9, 4:30 p.m., Simpkins Swim Ctr./Parks Office, upstairs conference room
  
- VI. Approved meeting adjournment at 5:55 p.m.  
Motion/Second: L. Phillips/Gardner  
AYES: 6  
NOES: 0  
ABSTAIN: 0  
ABSENT: 4



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Jeff Gaffney  
Director

Date: December 2, 2019  
To: Parks and Recreation Commission  
From: Max Friedman, Aquatics Supervisor  
Subject: Aquatics Section Status Report

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### Winter Session November 25, 2019- March 2, 2020

#### Lap Pool hours:

Mondays through Friday from 6:00 am to 7:30 pm.  
Saturdays from 9:00 am to 4:00 pm  
Sundays from 9:00 am to 12:30pm

#### Warm-Water Pool:

The warm-water pool is available for general use on:

Monday/Wednesday/Friday	6:00—10:30am 2:00—7:30pm
Tuesday/Thursday	6:00am—7:30pm
Saturdays	9:00 am - 10:30 am (adults only) 10:30 am – 12:30 pm (adults & kids 6 years and younger) 12:30 – 4:00 pm (Open Swim ~ all ages)
Sundays	9:00am—12:30pm (all ages)

## **Special Events at the Pool**

On Wednesday, January 1 from 10:30 -12:00pm we will be holding the **PLEDGE TO TAKE THE PLUNGE INTO 2020 Event!** All proceeds of pledges will go to Friends of Santa Cruz County Parks for children's learn how to swim scholarships. Participants will make teams and plunge down the slide following their workout. The top five participants who bring in the most money will have their choice of five prizes.

## **Aquatics Programs**

**Fall and Winter Swim lessons** – Are held Tuesday and Thursday mornings from 10:30am – 12:30pm and Tuesday, Wednesday, and Thursday evenings from 4:00 – 7:00 pm.

**Private Swim lessons** are also available with either our aquatics staff or one of our four private contractors.

**Adult Fitness Swimming** – Adult Fitness Swimming remains a very popular program at the Simpkins Family Swim Center. 90-minute coached swim workouts are offered Monday through Friday at 6:00am and 12:00pm, and weekends at 9:00am. A variety of coaches offer swimmers multiple workout choices.

**Water Aerobics & Exercise** – The water exercise classes this year continue to reach their highest capacity to date. Water exercise is an excellent way for people to meet their fitness goals without impact on the joints. Classes are designed to appeal to all levels of ability, including healthy, cross training fitness enthusiasts, pre-natal, seniors, and those rehabilitating. A monthly calendar is available with dates, times, and instructors' names. Previous swimming or water-exercise experience is not required for participation in any of the water exercise classes.

**Drop-in Water Polo** – Sundays from 10:30 am - 12:30 pm. Participants must sign a waiver and be a member of USAWPA to participate in the program.

## **Holiday Pool Schedule Modifications**

Friday December 13<sup>th</sup>, 2019 – All Pools will be closed for maintenance

Tuesday December 24<sup>th</sup>, 2019 – Pools will be open from 6AM – 4PM

Wednesday December 25<sup>th</sup>, 2019 – All Pools will be closed

Tuesday December 31<sup>st</sup>, 2019 – Pools will be open from 6AM – 4PM

Wednesday January 1<sup>st</sup>, 2020 – Pools will be open from 9AM – 4PM



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JEFF GAFFNEY  
DIRECTOR

Date: December 2, 2019  
To: Parks and Recreation Commission  
From: Eric Sturm & Rebecca Hurley, Parks Superintendents  
Subject: Maintenance Section Report

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### North

- New interpretive signage was installed along the Discovery Loop at Quail Hollow Ranch
- A new furnace was installed at Quail Hollow Ranch making house volunteers very happy
- Parks staff are currently soliciting bids for a new roof on the house at Quail Hollow Ranch
- A new fence was installed around the community gardens at Jose Ave. Park
- A major water line break at the back flow for Highlands Park is being repaired
- Interior work on the water damaged areas of the house at Highlands Park is being conducted and patch work on the roof for the rain season is being completed
- A replacement picnic bench was installed at Rockview Park after the previous one had been vandalized.

### Mini-mid

- Felt Park got all new fibar playground surfacing and the drains were repaired to eliminate the playground area flooding in the winter as it has in the past.
- Swim Center maintenance staff are attaining quotes for work to be done at Simpkins during deferred maintenance construction slated to begin in the latter half of 2021
- Swim Center Maintenance staff will be replacing the lateral lines of the sand filters for the 50M pool on Friday, December 13 so the facility will be closed that date.

### South

- Minor improvements to Pinto Lake CCC house underway. Looking forward to use-alternatives
- DPW and Parks met on site at Seacliff Park to look at drainage maintenance efficiencies
- Large oak fell at Farm Park. No injuries or property damage. Fell in riparian area
- Successful public meeting for Hidden Beach playground. Received great comments
- Athletic Field turf renovations at Polo Grounds and Pinto lake underway following conclusion of soccer and baseball seasons.
- Construction of permanent picnic pavilion at Scott Park underway
- Maintenance staff repaired three irrigation mainline breaks at Mesa Village, Willowbrook Park and Pinto lake.



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Date: December 2, 2019  
To: Parks and Recreation Commission  
From: Sheryl Bailey, Project Manager & Will Fourt, Park Planner  
Subject: Planning Section Status Report

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### **Felton Discovery Park**

Construction is underway and the contractor has installed the second pedestrian bridge, permeable concrete walkways, irrigation lines, and grading and drainage. The boardwalks, planted areas and play equipment installation are underway. A graphic design team has developed and revised the content and artwork for the interpretive panels. A watershed relief map is being designed and constructed off-site.

**Chanticleer Park:** The construction is underway at Chanticleer Park for the Phase I development to include LEO's Haven. Granite Construction and subcontractors have installed playground equipment, playground entrance and surfacing, the restroom building, new sidewalk, new on-street parking, new on-site parking, and park utilities. Landscaping and planting construction are underway.

### **Quail Hollow Brook Restoration Grant**

The three interpretive panels which highlight four of the unique habitats at the Quail Hollow Ranch were completed and installed along the western loop of the "Discovery Trail". The grantor's final inspection is scheduled for December in conjunction with the final payment request. Images of the three illustrated interpretive panels maybe found on the County Park's <https://www.scparks.com/Home/Parks/ParkProjects.aspx>

### **Heart of Soquel Phase 2 & 3**

The Soquel Creek Linear Parkway project (a.k.a. Heart of Soquel Phases 2 and 3) was awarded nearly \$1.5 million dollars by the California Natural Resources Agency for our CA River Parkways Grant application. On 11/5/19, the Board of Supervisors approved the \$1.5 million of revenue for this grant and denied the acceptance of the Habitat Conservation Fund grant in the amount of \$200,500 for the riparian restoration. The CA River Parkways was determined to be the most advantageous of the two grants offered to the County. Based on the current schedule and staffing resources the primary construction of the trail is anticipated to begin in the late summer or fall of 2020.

### **Farm Future Phases**

On 11/14/19, members of the Parks Department and Supervisor Leopold met on-site with the Statewide Park Program (SPP) Grantor and have been invited to submit the final competitive grant application for \$7,216,000. If awarded this March of 2020, the grant will allow for the installation of a pedestrian bridge and construction of two playground areas, skate and bike features, a ½ basketball and bocce ball courts, two play areas, a permanent public restroom, additional parking, interpretive signage, benches and picnic tables and other park amenities. The proposed park plan was a community driven process that occurred in the summer of 2019;

information about the community planning process can be found here  
<https://www.scparks.com/Home/Parks/ParkProjects.aspx#farm>

Also, progress is being made concerning the Phase 2 Site Assessment and a remediation plan is expected to be approved the Environmental Health Services in January of 2020. If the SPP grant is awarded, it will fund the site remediation and the full development of the park, as envisioned by the conceptual plans approved by the community in the summer of 2019. Information concerning the community meetings and the draft conceptual plan maybe viewed here <https://www.scparks.com/Home/Parks/ParkProjects.aspx#farm>

**Seacliff Village Park Phase 2-** On 10/22/19, the Board of Supervisors, approved a contract with Public Restroom Company for approximately \$128,541 to construct and deliver a restroom to the park. It is anticipated that this restroom will be placed in approximately the same location as the existing temporary restroom. The Call to Artists was released and a recommendation has been submitted to the Arts Commission for their consideration in December. The Phase 2 Conceptual Plan and Call to Artists can be found on the County Parks website [www.scparks.com](http://www.scparks.com).

Parks is also working with donors and partners on designing, permitting and funding the construction of the skate feature.



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JEFF GAFFNEY  
DIRECTOR

Date: December 2, 2019  
To: Parks and Recreation Commission  
From: Kathy DeWild, Program Coordinator  
Subject: Recreation Section Report

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### Adult & Seniors

- Trip-goers enjoyed a day at the horse races and a lavish luncheon buffet at Golden Gate Fields in October.
- In November, a sold-out adult and senior trip to see *Hamilton* at the Orpheum in San Francisco took place. Participants were very pleased that Parks acquired tickets and organized a trip and were wowed by the show.

### Recreation

- The GIRLS Explore the Coast program was in full swing in October. A highlight was an overnight stay in front of exhibits at the Monterey Bay Aquarium and kayaking in the Bay.
- Staff again partnered with Santa Cruz County Sheriff's staff to implement a free, safe and fun Trunk or Treat event for the community.

### Quail Hollow Ranch

- Mushrooms 3-IN-1 was led by enthusiasts from the Santa Cruz Fungus Federation on Nov. 9. Participants enjoyed a trio of activities including a docent led walk, a hands-on mushroom growing demonstration, and mushroom cooking techniques.
- Patricia Davis of Quail Hollow Kitchens will be teaching an artisanal bread-making techniques class on December 8.

### Arts

- The Arts Commission will consider the selection panel's recommendation of public artist for Seacliff Village Park phase 2 public artwork.
- "Africa Wild" - Photographs by Mark Overgaard will be at the Simpkins Family Swim Center/Community Center through early-January 2020.
- Artist's recognition plaque to be installed on the new Behavioral Health building at the Watsonville Annex for new artwork there. Formal building ribbon cutting to occur on Dec 6<sup>th</sup>.





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JEFF GAFFNEY  
DIRECTOR

Date: December 2, 2019  
To: Parks and Recreation Commission  
From: Mary Chavez, Program Coordinator  
Subject: Reservations Section Report

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### Summary:

- The months of October and November hosted 27 private events in the four park centers. November has begun the seasonal slow down, although Reservations staff are preparing for the upcoming engagement season. County Parks will host a booth at the annual Bridal Expo at the Coconut Grove on January 26, 2020 to enhance marketing for the wedding and reception venues, as well as beach and outdoor ceremony locations.
- There were approximately 100 meeting room bookings during the months of October and November in the various meeting room locations.
- Soccer and baseball fields continued to be busy during the fall sports season with approximately 415 bookings from October 1<sup>st</sup> through November 10<sup>th</sup>. Athletic fields closed countywide as of November 11<sup>th</sup>. The off-season closure between mid-November to mid-March allows for reconditioning during the winter weather.
- Group picnic areas continued to be enjoyed by the community, with more than 65 picnic area bookings during these two months. Customers are enjoying the easier reservation process by booking online with ActiveNet.
- Santa Cruz Cancer Benefit Group hosted the annual Grazing on the Green at Aptos Village Park on October 5<sup>th</sup> with another successful fundraiser. Grazing on the Green is a fabulous day of fine wine, craft beer, gourmet food and live music.
- The Santa Cruz County Food Truck Program for concessions at County 701 and Emeline campuses will continue on Tuesdays and Fridays between November 19<sup>th</sup>, 2019, through March 27<sup>th</sup>, 2020.
- The Día de los Muertos Festival & 5k/3k was on October 27<sup>th</sup>, cosponsored by the Boys and Girls Clubs of Santa Cruz County and El Rosal Bakery. The run had approximately 450 participants and the community enjoyed another annual festival.



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JEFF GAFFNEY  
DIRECTOR

Date: December 2, 2019  
To: Parks and Recreation Commission  
From: Margaret Ingraham, Volunteer Program Coordinator  
Subject: Volunteer Program Report

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### **Quail Hollow Ranch**

The trail crew continues to meet every Tuesday at Quail Hollow Ranch, rain or shine! This time of the year the crew spends a lot of time on drainage issues to keep the trails safe.

The Docents at the Visitor Center use this time of the year to do some deep cleaning of the house and help with educational displays.

The annual fundraiser for Quail Hollow Ranch at Granite Rock Quarry in Felton was a success and the Friends of Quail Hollow will receive \$1000.

### **Scott Creek Beach**

The Fraternity is back at it up at Scott Creek Beach. Their efforts have helped tremendously to keep the viewing platform free of sand. On October 26<sup>th</sup> 30 Brothers showed up to move sand for several hours.

### **Anna Jean Cummings**

We will host a Volunteer day at Anna Jean Cummings Park on Dec. 7<sup>th</sup> from 9:00 – 12:00. We are hoping we don't get rained out.

### **Pinto Lake County Park**

We have a new volunteer at the Pinto Lake Park Disc Golf Course and with our other long-time volunteer they have been organizing volunteer days to clean and maintain the disc golf course. These volunteers work closely with the Maintenance Supervisor regarding the project list. They have had 2 volunteer days thus far, one on Oct. 27<sup>th</sup> and one on Nov. 17<sup>th</sup>, both were well attended, and they spent their time weed eating, cleaning up the course, and creating safer trails.



### **Aldridge Lane Park**

We held the second annual National Family Volunteer Day at Aldridge Lane Park in Corralitos on November 23<sup>rd</sup>. We had a very nice turnout of neighbors and locals that use the Park. The volunteers accomplished the following: they cleaned the play equipment, cleaned/raked the sand play area, weeded and maintained the walking path, planted over 70 daffodils, and spread lots and lots of mulch!



### **Junior Recreation Volunteers**

Junior volunteers continue to support staff in our afterschool programs and logged 65 hours in October.

### **Volunteers**

Volunteer, Jay Todd continues to routinely pick-up trash on the North Coast beach access points, parking lots, and along the highway on the North Coast.

Volunteer, David Kwan comes every Tuesday and Thursday from 10 – 1 to the Parks office to help with tasks for staff.

### **News**

On November 19<sup>th</sup> we received an email stating we are approved to receive an AmeriCorps Team in January of 2020. Staff is very excited for this opportunity to work with an AmeriCorps Team. We will have the Team for 13 weeks to help with us in our Parks and Community!

### **Other**

As the Volunteer Coordinator I am always looking for new volunteers. Some of the ways I try to recruit volunteers are as follows:

- I table at events and volunteer fairs
- I post volunteer opportunities on the Volunteer Centers website
- Some of our parks have signs posted in them to call me if interested in volunteering
- During volunteer events at Parks
- Our website

I also get new volunteers in the following ways: from existing volunteers; from maintenance staff who talk with folks during their workday; and from the VIP program.

When I get a new person interested in volunteering, I typically have a conversation with them to determine if we are a good fit. Once it is determined that their volunteer desires will fit with us then I require them to sign up with the Volunteer Initiative Program (VIP). They must fill out a VIP application as well as a Parks Department release/waiver.

After their application has been processed, they can start volunteering with two exceptions;

- a) If they will be working with money, children or confidential information they must be fingerprinted. The fingerprinting process is done through VIP. The new volunteer may not start volunteering until they have passed the fingerprinting process.
- b) If the volunteer duties require training then I set up the training schedule for them either with myself or an appropriate Trainer which could be a Maintenance Supervisor, Recreation Coordinator, or Recreation Program Specialist. Once training is complete then they can start volunteering.

Some volunteers have direct supervision and communicate with the me and others are supervised and communicate directly with either a Maintenance Supervisor, Maintenance Worker, Recreation Coordinator, Recreation Specialist, or Program Specialist.

Volunteers report their volunteer hours monthly which get tracked.

Not all volunteers are signed up with VIP. The VIP program also has a “One Day” waiver that I use for the large group volunteer events.