



# County of Santa Cruz

## DEPARTMENT OF PARKS, OPEN SPACE & CULTURAL SERVICES

979 17<sup>TH</sup> AVENUE, SANTA CRUZ, CA 95062

(831) 454-7901 FAX: (831) 454-7940 TDD: (831) 454-7978

JEFF GAFFNEY  
DIRECTOR

### PARKS AND RECREATION COMMISSION AGENDA

Monday, December 5, 2016  
7:00 pm  
Regular Meeting

Simpkins Family Swim Center  
979 17<sup>th</sup> Avenue  
Santa Cruz, CA 95062

#### I. CALL TO ORDER / ROLL CALL

#### II. AGENDA MODIFICATIONS OR LATE ADDITIONS

#### III. CONSENT AGENDA (Action)

- A. Approve minutes from October 3, 2016 ..... Page 1
- B. Consider Reports:
  - 1. Maintenance Section – Status Report .....Page 2-3
  - 2. Facilities Section – Status Report ..... Page 4
  - 3. Recreation Section – Status Report ..... Pages 5-7
  - 4. Aquatics Section – Status Report.....Pages 8-10
  - 5. Planning Section – Status Report.....Pages 11-12

#### IV. ORAL COMMUNICATIONS

Opportunity for persons to address the Commission on matters which are within the scope of responsibility of the Commission but not on today's agenda. Presentations must not exceed three (3) minutes in length, and individuals may speak only once during Oral Communications.

#### V. DIRECTOR'S REPORT

#### VI. REGULAR AGENDA – Information Items

- 1. Presentation from Terry Corwin about Measure D (Pages 13-14)
- 2. Review changes to Parks Commission By-laws (Pages 15-19)

#### VII. REGULAR AGENDA – Action Items

- 3. Accept Commission meeting dates for next year (Pages 20-21)

#### VIII. WRITTEN CORRESPONDENCE LISTING

#### IX. ADJOURNEMENT



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DIRECTOR

### PARKS & RECREATION COMMISSION Minutes of October 3, 2016, 7:00 p.m. meeting 979 17<sup>th</sup> Avenue Santa Cruz, California

#### I. ROLL CALL

Present: Kate Minott, Mariah Roberts, Jim Rapoza, Alex Sibille, Steven Bennett  
Staff: Jeff Gaffney, Jennifer Mead

#### II. AGENDA MODIFICATIONS:

Motion to accept the agenda as presented. (Roberts/ Rapoza 5/0)

#### III. CONSENT AGENDA

Approved minutes from August 1, 2016, and accept and file reports. (Rapoza/ Roberts 5/0)

#### IV. ORAL COMMUNICATIONS

- Bill Lewis presented to the Commission about his sand sculptures at local beaches.

#### V. DIRECTOR'S REPORT – Director Jeff Gaffney gave his report to the Commission.

#### VI. REGULAR AGENDA – Information Items

1. Carol Childers of Community Bridges presented to the Commission
2. George Galt of Boulder Creek Recreation District Board presented to the Commission.
3. The Commission reviewed initial changes to the By-laws
4. Jeff Gaffney gave a tour of Highlands Park at 6:15pm

#### VII. REGULAR AGENDA – Action Items

(none)

#### VIII. ADJOURNMENT – Meeting Adjourned at 9:00 p.m. (Sibille/ Rapoza 5/0)

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# County of Santa Cruz

## DEPARTMENT OF PUBLIC WORKS PARKS, OPEN SPACE, AND CULTURAL SERVICES DIVISION

979 17<sup>TH</sup> AVENUE, SANTA CRUZ, CA 95062

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JEFF GAFFNEY  
DIRECTOR

**DATE:** November 30, 2016  
**TO:** PARKS & RECREATION COMMISSION  
ARTS COMMISSION  
**FROM:** GRETCHEN ILIFF, MAINTENANCE DIVISION  
**RE:** STATUS REPORTS ON CURRENT PROJECTS

### **PARKS, BUILDING, AND GROUNDS MAINTENANCE**

**NORTH COUNTY PARKS** (Highlands, Ben Lomond, Felton Covered Bridge, Probation, Michael Gray Field, Quail Hollow Ranch and the North Coast)

The California Conservation corp spent two days at **Highlands Park** cleaning ditches and raking leaves.

Parks staff installed 'rolling dips' on the Discovery Trail at **Quail Hollow Ranch**

Staff installed a memorial bench at **Felton Covered Bridge Park**.

**MID-COUNTY PARKS** (AJC, Government Center, Emeline Complex, Twin Lakes, Brommer, Felt, Floral, Coffee Lane, Soquel Lyons, Jose Avenue, Winkle Farm, Willowbrook Lane, Moran Lake, Maplethorpe, Santa Cruz Gardens, Heart of Soquel Plaza, The Farm, Mid-County beach access areas)

Staff are begining the installation of new fencing at **Floral Park**. A replacement fence was needed due to the age of the existing one.

The athletic fields at **Anna Jean Cummings Park** were slit seeded and top dressed this month.

Staff are making changes to the irrigation system at the **Heart of Soquel**. A irrigation audit revealed some changes that would improve the efficiency of the system so staff are making those changes prior to Spring irrigation needs.

A pathway bridge at **Moran Lake Park** was repaired by Parks staff. Repairs included installation of a new railing and retaining wall. The repairs ensure safe and unincumbered access through the park is maintained.

**SOUTH COUNTY PARKS** (Polo Grounds, Valencia Hall, Hidden Beach, Seascape, Aptos Village, South County Beach access areas, Scott Park, Scott Estate, Aldridge Lane, Mesa Village, Pinto Lake, Freedom Government Annex, Seacliff Village Park)

Staff removed the old play structure at **Seascape Park**. A contractor will be installing new equipment in mid December and parks staff will be responsible for installing the new safety surface (Fibar wood chips).

The athletic fields at **Pinto Lake Park** and **Polo Grounds County Park** were slit seeded and top dressed this month.

Staff assisted in preparing **Aptos Village Park** and **Pinto Lake Park** for a busy fall season of events including Grazing on the Green and the Special Z Games. Preparations included repairing and staining picnic tables and benches at Aptos, spreading mulch in landscape beds at Aptos, and trail maintenance at Pinto Lake.

**SIMPKINS FAMILY SWIM CENTER**

The water slide at the **Simpkins Family Swim Center** was repaired. The work included sealing joints and repairing worn areas of the slide bed.

All maintenance staff received training on the topics of cleaning and disinfecting play equipment and department protocols for safety issue communication.

A Safety Committee was formed with one representative from South County, North County, Mid County and Simpkins. The Committee met in November and discussed standardizing playground inspections and proper labeling for secondary containment.



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JEFF GAFFNEY  
DIRECTOR

DATE: November 30, 2016  
TO: Parks & Recreation Commission, Arts Commission  
FROM: Mary Chavez, Program Coordinator  
RE: Facilities Division Status Report- November and December 2016

### **Summary for Reservations in the Parks for the Months of November and December 2016, (excluding SFSC):**

#### **Attendance at Reserved Facilities:**

Another very busy 2016 season has slowly entered the winter off-season. November and December continued to host picnics, meetings, weddings, memorial services, special events and athletic field rentals. Staff estimates that over 25,500 park visitors attended events in reserved facilities during these two months.

#### **Center and Meeting Room Rentals in November and December 2016:**

November and December hosted over 20 weddings, receptions, memorial services and events at our various Park Centers with rental revenues totaling \$8,600.00. There were also 48 meeting room rentals totaling \$975.00.

The winter season provides opportunities for painting and refreshing park centers as well as various projects of general maintenance and preparation for a new season. The Facilities office updates and prepares its policies and procedures during this time as well.

#### **Picnic Rentals in November and December 2016:**

There were 15 picnics in the reservable picnic areas with rental revenues totaling \$1460.00.

#### **Athletic Fields:**

Athletic fields closed countywide as of November 14<sup>th</sup>. There were over 125 individual bookings in the 18 athletic fields with rental revenues totaling \$7,100.00 during the first two weeks of November. The off season closure between mid-November to mid-March allows for reconditioning during the winter weather. The process for completing the 2016 reservation contract paperwork is beginning as renewal requests will go out to up to 30 baseball, soccer and volleyball annual leagues, with 90% being non-profit youth and adult leagues.

#### **Special Events and General Park Use:**

The annual Run for Pie 5k (Fleet Feet Sports) took place at Aptos Park on November 24<sup>th</sup> and was another successful Thanksgiving run through Nisene Marks. The Cabrillo Host Lions is hosting a Breakfast with Santa at Aptos Park on December 10<sup>th</sup>. County Parks is co-sponsoring the Holiday Mart and Felton Covered Bridge Celebration on December 17<sup>th</sup> at the Felton Covered Bridge Park, in coordination with the SLV Chamber of Commerce and Supervisor McPherson's office. Fitness programs will continue during the fall/winter seasons and include the Fit4Mom Santa Cruz, offering pre and post-natal fitness classes at Anna Jean Cummings Park, and All About Me Fitness, providing individualized fitness programs for all ages at Highlands Park. Pickleball continues weekly/bi-weekly use of courts at Brommer Street Park and Willowbrook Park. Research by Pacific States Marine Fisheries Commission for California Coastal Salmonid Monitoring will take place at the Pace Family Wilderness between December 1<sup>st</sup>-March 31, 2017.



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Jeff Gaffney  
Director

DATE: November 30, 2016  
TO: Arts Commission, Parks and Recreation Commission  
FROM: Kathy DeWild, Program Coordinator  
RE: Recreation & Cultural Services Division Status Report – November, 2016

### ARTS AND CULTURAL

#### Art Exhibitions

Shelly Errington's photographs are on exhibition at the Simpkins Family Swim Center / Parks office through mid-January. A selection panel will meet in December to review artists' applications for exhibitions in 2017.

#### Felton Library

A planning committee has been formed consisting of members of the community, Felton Library Friends, and Open Studio artists to coordinate a temporary public art project at the site of the future Felton Library. The JIT Panel will meet with Parks staff in December to review the committee's application. The purpose of the art installation is to bring the long-awaited new library to the consciousness of the community, to publicize the fact that the library project is moving forward, to create an event for community awareness and participation, and to raise funds for the new Felton Branch.

#### Holiday Art & Craft Faire

Join us on December 3 from 10 a.m.-4 p.m. at the Simpkins Family Swim Center for the annual Holiday Art & Craft Faire! A wide variety of high-quality, handmade art and crafts will be showcased. Shoppers will find one-of-a-kind items created by local Santa Cruz County artists and craftspeople, including jewelry, hats and bags, textiles (knitted items, clothing), ornaments, chocolates, soaps, wreaths, fine art, art glass, and much more! Come on by to find that perfect gift, stocking stuffers, or something for yourself!

### ADULT AND SENIOR PROGRAMS

In November, trip-goers enjoyed a day at the races at Golden Gate Fields in Berkeley. Six participants had the privilege to meet the winning jockey of one of the races and have their photo taken with him near the track.

The first couple of weeks in December are very busy! The Mall Walkers will have their annual holiday potluck party on Friday, 12/2. On Sunday, 12/6 trip-goers will travel to the Cow Palace to enjoy the Great Dickens Christmas Faire and Victorian Holiday Party. On 12/6 we'll take a

*The Mission of the Santa Cruz County Department of Parks, Open Space and Cultural Services is to provide safe, well designed and maintained parks and a wide variety of recreational and cultural opportunities for our diverse community*

trip to San Francisco for shopping in Union Square and, on our return trip, stop off at Vasona Park to enjoy the Festival of Lights.

## **YOUTH RECREATION PROGRAMS**

### Mar Vista ACE

November is always fun as staff and participants alike enjoy the festivities of the season. Transportation Week featured activities such as CD cars, food cars, Indy 500 and a wheels day, during which participants are allowed to bring non-motorized wheels for organized fun on wheels. During Space Week, we played games such as Space Race, Aliens vs. Humans, Avoid the Asteroid and made flying saucers, a collaborative life-sized robot and space slime. We also took advantage of the warm November weather and went swimming at Simpkins Family Swim Center. Giving Thanks week was during Parent Teacher Conference Week and students got out of school early each day. We took advantage of the extra time by taking field trips to Pump'D Inflatable Fun Center, the Santa Cruz Roller Palladium and Straw Hat Pizza. During Turkey Trails Week we made oreo turkeys, thankful books and played games such as Capture the Turkey, Cone Ball and Beckon.

December began with Money Matters Week, during which staff developed fun activities such as a version of The Price is Right game to teach program participants the value of a dollar and the concept of budgeting. Children made their own wallets and earned "ACE dollars" to spend in the ACE store. The highlight of the week was a field trip to the Boardwalk for bowling and laser tag. During Music Week, participants made harmonicas, button tambourines and experimented with drawing to different genres of music. Also, special guest singer/songwriter Freesia Raine conducted music workshops with participants on 12/7. December will also feature Celebrations and Happy Holidays themed weeks during which participants will make gifts, play festive games and take field trips to Pump'D Inflatable Fun Center and Marianne's Ice Cream/Seacliff Village Park.

Staff are also busy preparing for this year's Winter Camp which will take place Jan. 3-17 at Aptos Village Park.

### Kinder Enrichment and Transitional Kinder (KE/TK)

"Holiday Delights" will give the children an opportunity to make gingerbread people and decorate them with fun icings candies, sprinkles and fruit. In addition, Frosty the Snowman will visit at circle time and help lead music and movement activities with the children. "Gifts of the Season" theme will allow us to explore the idea of why we give and share. The children will make stars out of cinnamon stick, create Sock Snowmen for someone special at home, and make apple-cinnamon dough ornaments to place in a drawer to make it smell good or to hang up as an air freshener.

Winter break will be December 23 through January 18. Staff will hit the ground running for Winter Camp on Jan. 3. Our first day back for kinder programming in 2017 would be January 18. We'll start the New Year off with Winter Polar Animals, creating foot print penguins and circle construction polar bears. The children will be shown on a globe where the arctic region is located. A focus on Martin Luther King's vision will be discussed that first week as well. We