



**Santa Cruz County Parks**  
979 17<sup>th</sup> Avenue  
Santa Cruz CA, 95062  
Ph: (831) 454-7901 – Fax (831) 454-7940  
[www.scparks.com](http://www.scparks.com)

## Picnic Area Terms and Conditions of Use

**Hours:** County Parks outdoor facilities may be reserved daily between 10:00 am to dusk. Picnic areas must be reserved a minimum of 8 hours on Saturdays, Sundays, holidays and for all online reservations and require the day rate fee, which applies to a full day booking from 10:00 am to 7:30 pm (or to 7:00 pm for Pinto Lake County Park). A 4-hour minimum is available on weekdays or may be applied to weekend reservations made within 21 days of an available date. No new reservations will be made after 10:00 am on the Thursday prior to the upcoming weekend or following week. Online picnic reservations cannot be made within one week of the event date.

**Reservations:** Reservations are made on a first come, first served basis and can be made up to one year in advance. Minors (under 18) are not eligible to reserve facilities. Full payment is required when the reservation is made.

**Alcohol:** Alcohol consumption is not permitted in the County Parks outdoor facilities.

**Sound Permit:** Live or amplified sound or music is not permitted at reservable picnic areas at Anna Jean Cummings Park, Brommer Street Park, Highlands Park, Jose Avenue Park, or Scott Park. Sound Permits are issued at Pinto Lake County Park from 12:00 pm to 5:00 pm on weekends and holidays from May to September only.

**Time Limits:** Entrance to the facility is permitted for the time approved on the permit. Renters (permittee) are also expected to leave at the time specified. The times of the reservation permit must include all set-up and clean-up time.

**Cancellations:** Reservations may be cancelled in person or in writing not less than 14 days prior to the scheduled event date, with a refund processing fee of \$100.00 or 50% of the reservation rental fee, whichever is less. Cancellations of less than 14 days receive no refund of fees. Refunds are not given for inclement weather.

**Damage:** Damage done to the facility or grounds during events or additional clean-up required by Parks Maintenance staff that do not have a deposit, or the damage is not covered by the amount of the deposit, will have the required amount billed to the Permittee. Staff rates to repair the facility are charged at the current maintenance staff hourly rate. Bills unpaid after 30 days are sent to collections.

**Decorating:** Light adhesive, removable tape (i.e. poster tape or painter's tape), and florist wire are the only fasteners permitted; no staples, tacks, nails, screws, or stakes longer than 6 inches permitted. Release of balloons, birds or butterflies is prohibited by Parks policy. Biodegradable confetti only; no rice throwing.

**Flammable Materials:** Candles, fuels and hazardous materials will not be permitted in the park buildings, facilities and grounds. Fires must be confined to designated fireplaces and barbecue areas. Portable barbecues and cook stoves (i.e. propane stoves, comal pozo/disco) are not permitted. Subject to approval, Taco Stands with sturdy work stations may be allowed.

**Smoking:** Smoking and tobacco products are prohibited in Santa Cruz County Parks.

**No Overnight Storage:** If you choose to bring rental equipment, you must arrange for it to be delivered and removed the same day as your reservation.

**Activities for Minors:** Groups, which are comprised predominately of participants under 21 years of age, must be chaperoned at a ratio of one adult (over 21 years) to 12 minors.

**Checks:** Checks returned for insufficient funds and chargebacks are charged at the current processing fee. Please note that credit cards are charged by ACT\*SCCountyParks.

**Changes to the Permit:** Any changes to the permit must be made in writing by the permittee only and are subject to a \$25.00 permit change fee. No changes will be made with less than one week's notice. Date changes are subject to a \$25.00 permit change fee and Department approval and must be made with at least fourteen days' advance written notice.

**Sub-Lease:** Permittee shall not assign or sub-lease any portion of the premises, or any rights under approved permit, without prior written approval of the Department.

**Special Conditions:** For large, special or unique events, the Department may require additional services, including security, traffic control, first aid services, fire control, special trash collection, and sanitary facilities beyond those available by the Department.

**Concessions:** The County reserves sole right to control all concessions in and about Department buildings and park facilities through separate agreements.

**Public Use:** You are reserving a space at a County park and the park will remain open for use by others. At some parks there may be other events happening at the same time as your event.

**Lost Items:** County Parks is not responsible for items left.

**Set-up and Clean-up:** Responsibility for general set-up and clean-up of premises shall be the responsibility of the Permittee. Please leave facilities and grounds free of debris and other refuse from use. All recyclable materials should be placed in the provided containers. The facility must be restored to pre-use conditions.

**Picnic Area Clean-Up Requirements:**

**Place all garbage in trash containers**

**Recycle glass, cans and plastic in designated containers**

**Remove all decorations**

**Clean up spilled food on picnic tables**

**Remove all personal belongings by end of reservation time**

**Thank You For Choosing Santa Cruz County Parks**